



South Carolina  
**DEPARTMENT OF AGRICULTURE**  
**FRUIT AND VEGETABLE INSPECTION DEPARTMENT**  
117 Ballard Court, West Columbia, SC 29172

Hugh E. Weathers, Commissioner

## GAP AUDIT REIMBURSEMENT COST SHARE PROGRAM

The South Carolina Department of Agriculture Fruit and Vegetable Inspection Department (SCDA F&V) has launched a NEW Good Agricultural Practices (GAP) Audit Cost Share Program. Please read the following information carefully.

Through funding from the USDA AMS Specialty Crop Block Grant Program, South Carolina growers can get reimbursed for SCDA inspection costs and additional USDA fees up to \$750 for the cost of a first time audit and \$300 for each additional annual audit. To participate, applicants must grow specialty crops (defined by USDA as fruits, vegetables, tree nuts, dried fruits, horticulture, and nursery crops including floriculture). Only successful audits resulting in certification are eligible for reimbursement.

Following an audit conducted by SCDA F&V staff, the grower will be billed for the full cost of the audit and must pay SCDA F&V the entire amount billed and receive a paid receipt from SCDA F&V to apply.

Applicants are expected to submit a complete application package to the SCDA Grants Administrator that includes:

1) application with SC Vendor number, questionnaire, and agreement to provide follow up information regarding the impact of GAP certification; 2) copies of paid receipts from SCDA and USDA. Payment can be expected 2-4 weeks following receipt of an accurately submitted application package.

Name \_\_\_\_\_

Farm Name \_\_\_\_\_

Physical Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

SCIES Vendor Number \_\_\_\_\_

*NOTE: Each company requesting reimbursement must obtain a State of SC Vendor Number. This process is free, and can be completed at [procurement.sc.gov/PS/vendor/PS-vendor-registration.phtm](http://procurement.sc.gov/PS/vendor/PS-vendor-registration.phtm). This step is in lieu of submitting private information, including W9 forms, to the SC Department of Agriculture.*

Reimbursement Amount Requested ☐ First Time Audit \_\_\_\_\_ ☐ Repeat Audit \_\_\_\_\_

*First time audit not to exceed \$750; repeat audit not to exceed \$300. Please include copies of SCDA Fruit and Vegetable Inspections paid receipt and USDA proof of payment if applicable. Your application will be considered incomplete without them.*

### SCDA GRANTS ADMINISTRATION USE ONLY

☐ Approved

Amount to Pay \_\_\_\_\_

☐ Not Approved

Authorized By \_\_\_\_\_

Date \_\_\_\_\_

List Specialty Crops \_\_\_\_\_

I agree to provide additional follow up information when requested by SCDA. \_\_\_\_\_  
Initial

Does our auditing service benefit your operation's Food Safety Goals in any way, and if so, how?

In the recent years that you have participated in the USDA Audit Programs, has your operation seen a difference in equity?

Has your operation ever taken advantage of the grant services that SCDA has available, and if so, was this helpful to your audit cost?

After participating in the GAP cost share program and knowing funds will be available for future years, are you likely to take advantage of this program again?

Through my signature below, I acknowledge that I have read and agree to the terms during the application process and throughout my participation in the GAP Reimbursement Cost Share Program.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

For information about scheduling a GAP audit or GAP audit consultation, please contact GAP Consultant Keisha Rainey at 803-737-4373 or [krainey@scda.sc.gov](mailto:krainey@scda.sc.gov).

**COMPLETE AND RETURN TO**  
SCDA Grants Administrator • Attn: Betsy Dorton  
PO Box 11280 • Columbia, SC 29211  
[bdorton@scda.sc.gov](mailto:bdorton@scda.sc.gov)